2024-10-28

**Draft Agenda for the kick-off meeting of**

**CEN/WS “TRICK”**

***05th December 2024***

**Venue:**

**Zoom:**

<https://us06web.zoom.us/j/89490453333?pwd=u7HAdCKpCXuaZ2ULP1tVIJP3hMWqOt.1>

**ID meeting: 894 9045 3333**

**Passcode: 140867**

**Agenda 14.00 – 17.00 (CET time)**

1. Opening of the meeting

1. Roll call of participants
2. Adoption of the agenda
3. Introduction on CEN and on the Workshop concept
4. General presentation of the Workshop
5. Election and appointment of Workshop Chair   
   Confirmation of the Secretariat
6. Project Plan
   1. Presentation of Project Plan and contents of CWA
   2. Discussion and review of comments received
   3. Adoption of the Project Plan (by consensus)
7. Organization of the technical work
8. Any other business
9. Next meeting, future actions and their assignment
10. Closure of the meeting